



Activity Centres Inc.

Before & After School + Vacation Care

www.activitycentres.com.au

ABN: 46 525 163 148

Girraween Activity Centre

216 Targo Road, Girraween NSW 2146

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Toongabbie West Activity Centre

83 Ballandella Road, Toongabbie NSW 2146

Ph: 9631 0855

Beresford Road Activity Centre

74 Beresford Road, Greystanes NSW 2145

Ph: 0425 308 329

All Correspondence to:

PO Box 656,

Toongabbie NSW 2146

Dear Parents,

There has been a lot of confusion over the past few weeks with the introduction of the new Child Care Management System and the \$100.00 per child we have withheld as bond.

Firstly we have had no choice but to withhold a bond of \$100.00 per child, this bond will be reimbursed once you give 2 weeks written notice. All children enrolled into the centre for 2009 have had the \$100.00 per child withheld.

The confusion for parents who were using care over the last few years is when you first enrolled your child we collected a \$100.00 deposit this money was never withheld it just came off your fees.

We are not double dipping and you will get the bond re credited to your account once the 2 weeks written notice is given to cancel care at the centre. If your account is in credit on your child's last day we will pay you any credit either by writing a cheque or direct deposit into your nominated bank account.

Child Care Management System

It is the Parents responsibility to supply the Centre with 4 important pieces of information to ensure your Child Care Benefit is paid under the new Child Care Management System

1. Parents Customer Reference Number (from Centrelink)
2. Parents Date Of Birth
3. Child's Customer Reference Number (from Centrelink)
4. Child's Date of Birth

If the centre does not have this information you will not be able to collect Child Care Benefit even as a lump sum at the end of the financial year, Statements were sent out to all families on Friday 27th February 2009 explaining how to read your statement, if CCB has not been calculated we may not have your correct details. Alternatively if CCB is showing on your Statement and you would rather claim it as a lump sum at the end of the financial year, you need to let us know so we can change it in our system.

As mentioned in the letter sent out with statements on 27/2/2009 the way to read your statement is as follows,

If there are numbers in the brackets () after your Childs name, CCB is confirmed, if nothing appears it is pending

For example

Jimmy Smith (1-23p94a) before care present – this is approved by DEEWR

Jimmy Smith () before care present – this is still pending and has not yet been approved by DEEWR

Casual fee increase

From term 2 there will be a fee increase for casual users only. (Permanent booking will remain the same) This is only for children who **do not** have a permanent booking and for children who need any additional days that are different to their permanent booking.

The fee structure will be as follows

Permanent bookings

Morning \$10.00 per child per day

Afternoon \$13.00 per child per day

Casual users

Morning \$12.50 per child per day

Afternoon \$16.00 per child per day

Please contact me if you have any further question.

Kind Regard,
Sharon Le Compte
Coordinator
3/3/2009.