



- Girraween Activity Centre
- Toongabbie West Activity Centre
- Beresford Road Activity Centre
- Greystanes Activity Centre

Casual Booking Form

Child/ren's name/s.....

This section is for block bookings only

Please book my child/ren into Before School Care or After School Care or Before & After School Care

from (start date / day)..... to (last day and date).....

This section is for individual days and sessions

Please book my Child/ren into the centre for the following

Date	Day	Morning Booking	Afternoon Booking
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No
		Yes / No	Yes / No

I understand that

- ✓ If a place is not available for my child/ren for the above mentioned dates, my child/ren will be placed on a waiting list. Service Coordinator will contact me if a place comes available.
- ✓ The days I have requested are considered a casual booking and will be charged at the current casual booking rate.
- ✓ The days I have booked (above) must be paid for even if my child is absent.
- ✓ I must ensure my fees are paid by the last Friday of each month, failure to pay by this time will incur the current overdue account fee and will jeopardised future bookings.
- ✓ If my fees are in arrears I understand that as per conditions of enrolment, debt recovery action will take place.
- ✓ I must contact the service if my child will be absent on a day I have booked. I understand if I fail to contact the centre I will be charged the current non notification fee of \$5.00 per day.
- ✓ There is a \$5.00 per minute late fee if my child is collected after 6.30pm

I have read and understand the points above;

Parent Name..... Parent Signature.....Date/...../.....