



# Ambrose Hallen Park Risk Assessment

Please use this risk assessment to help determine any risks and hazards that may be evident in an activity or area within a service.

**Service:** Toongabbie West Activity Centre

**Date of Excursion:** Ongoing throughout 2021

**Excursion Destination:** Ambrose Hallen Park, Toongabbie

**Proposed activities:** Walk to Ambrose Hallen Park, play on fixed equipment and group games, walk back to service.

**Method of transport:** Walking on foot

**Duration of Excursion:** ½ and hour and 2 hours

**Proposed Route of excursion:** Walk through school and through gate access that leads directly to Ambrose Hallen Park. On return, walk back through gate directly onto school grounds.

**Name of Excursion Coordinator:** Elizabeth Sakeson

**Number of Children attending excursion:** max 30 children **Number of Educators:** 2 staff

**Educator to child Ratio, including whether this excursion warrants a higher ratio (Include Details):** 1 educator: 15 children.

**Water Hazard:** No Water hazards on this excursion

**Specialised skills needed:** N/A

**Excursion Checklist:** - First aid Kit

- List of children and adults attending the excursion.
- Medical information for children with medical conditions
- Contact information for children and adults
- Mobile phone/Ipad

<b>Identify the activity:</b> - Taking Children to the local park	<b>Location:</b> - 18 A Derbyshire Street Toongabbie	<b>Who May Be At Risk:</b> - Children - Staff - Parents
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			Risk Rating			
Tasks	Hazards	Risks	Likelihood	Impact	Risk Rating	Existing Control Measures
Walk to and from Centre to Ambrose Hallen Park	Falling trees, branches, gum nuts on soft fall	Concussion, cuts, bumps, bruises	Possible	Major/severe	Very High	- Educators are to complete a safety checklist of the park before Children enter.

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Tasks	Hazards	Risks	Likelihood	Impact	Risk Rating	Existing Control Measures
	Trips, slips, falls	Sprains, broken bones, cuts, bumps, bruises	Possible	Minor	Medium	– Educators are to ensure they bring the evacuation trolley to the park, which contains a first aid kit, mobile phone and walkie talkie are to be carried on Educator
	Litter-needles, cans, rubbish, glass	Needle stick injuries. Cuts.	Possible	Minor	Medium	– Educators are to complete a safety checklist of the park before Children enter. – Children and Educators are to wear enclosed shoes. – Emergency Trolley to be taken – contains First Aid Kit, Mobile Phone, Walkie Talkie and Emergency Contact details.
	Stings and bites-insects, spiders, ants	Swelling, pain, itching. Anaphylactic reaction.	Possible	Minor/moderate	Medium/high	– Educators are to complete a safety checklist of the park before Children enter. – Children and Educators are to wear enclosed shoes. – Emergency Trolley to be taken – contains First Aid Kit, Mobile Phone, Walkie Talkie and Emergency Contact details. – Children with notable and potential allergic reactions to stings and bites will be monitored. – Children who have Medical Plans for allergies/anaphylactic reactions to stings/bites from bees/insects/spiders – their Medication Boxes will be taken.
Children using park equipment-swings, slide, climbing frame,	Injuries to children and Educators	Broken bones, bumps, bruises, cuts	Likely	Moderate	High	– Educators are to strictly supervise children when on equipment.

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Tasks	Hazards	Risks	Likelihood	Impact	Risk Rating	Existing Control Measures
log roller, monkey bars, chain wire						<ul style="list-style-type: none"> <li>– Safety rules of the equipment/activity are to be discussed with the Children before they use enter the park.</li> <li>– Soft fall is laid under all equipment areas.</li> <li>– Emergency Trolley to be taken taken – contains First Aid Kit, Mobile Phone, Walkie Talkie and Emergency Contact details.</li> </ul>
Keeping children within boundaries of park with no fencing onto Derbyshire Street	Children leaving area and running away	Possible injury to child	Rare	Minor	Low	<ul style="list-style-type: none"> <li>– Safety rules are discussed before children go to the park.</li> <li>– Educators are to strictly supervise the children at the park to ensure that they do not go near the road or leave the park area.</li> <li>– An educator is to be positioned near swings so no children ago near the road.</li> </ul>
Children leaving park	Children leaving park	Safety of children	Unlikely	Minor	Low	<ul style="list-style-type: none"> <li>– Children are encouraged to go to the toilet before going to the park.</li> <li>– Children are to use primary toilets closest to the park, Children are to go in a pair and Educators are to watch from the gate.</li> </ul>
Shared use of park	Inappropriate conduct towards children by park visitors or	Safety and well being of children compromised	Rare	Insignificant	Low	<ul style="list-style-type: none"> <li>– Educators consult with park users before entering with children.</li> <li>– Educators are to assess if it is safe for the children to play at the park.</li> </ul>

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<b>Tasks</b>	<b>Hazards</b>	<b>Risks</b>	<b>Likelihood</b>	<b>Impact</b>	<b>Risk Rating</b>	<b>Existing Control Measures</b>	
	members of the public. Child protection concerns.					– If safe to do so, Educators are to observe, if any interactions between public and our children and intervene as needed.	
Communication with parents/guardians in case of an emergency	Phones not working, walkie talkies out of reach	No communication	Possible	Moderate	High	– Before leaving for the park, Educators are to ensure mobile phone and walkie talkie is fully charged. To be always carried on themselves. – Educators are to take the Ipad to the park with the roll, in case of evacuation.	
Weather Conditions	Equipment too hot	Burns	Possible	Minor	Low	– Safety Checklist to be completed before children are allowed access to the park. Educators are to check the equipment is not too hot to use or has been damaged due to weather. – Educators are to check the weather reports before going. – the equipment is not to be used in weather conditions such as; rain, hail, storm, windstorm and extreme heat.	
<b>Completed by:</b>			<b>Approved by:</b>				
<b>Signature:</b>			<b>Date:</b>			<b>Signature:</b>	
						<b>Date:</b>	

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