

Excursion Risk Benefit Analysis and Assessment – Lollipops Playland & Code Red

Date of Excursion: 18th July 2016

Excursion Destination: Lollipops Playland/Code Red – Unit 3/175 James Ruse Drive cnr Grand Ave North RoseHill

Departure and arrival times: Leave service 9.15am – return to the service 3:30pm

Proposed activities: Travel to venue via chartered bus, play at clown town and if have permission attend code red, and return to service via chartered bus.

Method of transport: Chartered bus – Baxters Bus Company.

Proposed Route of excursion: To be determined by Bus Company, travelling on suitable authorised road from Girraween to Rouse Hill

Name of Excursion Coordinator: Rachael Bajo

Number of Children attending excursion: max 57 children

Number of Educators: 8 staff

Educator to child Ratio, including whether this excursion warrants a higher ratio (Include Details): 1 educator: 8 children.

Excursion Checklist: (Please tick off when packed)

- First aid Kit
- List of children attending the excursion
- Medical information for children – Medication for: _____

- List of Adults participating in the excursion
- Contact information for children and adults
- Mobile phone
- Photo Camera
- Walkie Talkie's
- Sunscreen
- _____
- _____

RISK BENEFITS LINKED TO MY TOP OUTCOMES: -

Play is great for children's well-being and development. When Planning and providing play opportunities, the goal is not to eliminate risk, but to weigh up the risks and benefits.

Outcome 1 – Children have a strong sense of Identity = Through attending Lollipops playland and Code Red children will be able to '*develop their autonomy, interdependence, resilience and sense of agency*' (1.2) and '*children develop knowledgeable and confident self-identities*' (1.3). Children will be open to new challenges, discoveries and experiences." Children will be able to risk with their decision making and to cope with unexpected – teaching them resilience and a sense of wellbeing. They will learn the value of persistence and 'having a go' if their first attempt is unsuccessful. Children will be motivated to succeed, with the assistance of educators. The excursion venue will promote a sense of belonging to a team environment and encourage them to make choices and decisions, providing opportunities for children to celebrate and acknowledge achievements – providing children with self-belief and self-worth, that if they try hard enough, persevere, and work together with peers they can achieve anything they put their mind to providing them with an sense of identity and a feeling of belonging. Children will be able to freely choose what they want to do at the venue, allowing them the choice of participating in more physical activities or having some quiet time to do their own thing.

Outcome 3 – Children have a strong sense of Wellbeing = 'Physical wellbeing contributes to children's ability to socialise, concentrate, cooperate and learn'. Through this excursion children will be able to take responsibility and mindful of their own safety and that of peers and provide children with confidence and independence in being able to achieve things for themselves, this will contribute to their sense of becoming, learning and development. The activities children will participate at Lollipops Playland and at Code Red will allow them to accept challenges, take considered risk, and cope with frustrations, as well as allow opportunities for children to demonstrate trust and confidence in peers and educators, through collaboration, in addition to sharing moments of humour, happiness, satisfaction and celebration. Educators will be present to ensure that while children are challenged they affirm children efforts, to have knowledge, understanding and respect for each child and support children to persevere when faced with a challenge. This will allow '*children to become strong in their social and emotional wellbeing*' (3.1).

In addition a strong sense of wellbeing will be maintained through ‘*children taking increasing responsibility for their own health and physical wellbeing*’ (3.2). Children will be having fun, while participating in physical play that will challenge them, demonstrate increasing competence, confidence and skills through manipulating new equipment and tools, with the assistance, encouragement and guidance of educators. In taking responsibility for their own wellbeing they will be able negotiate the environment, ensuring their safety and wellbeing as well as that of peers, and develop gross motor skills.

Outcome 4 – Children are confident and involved learners = Lollipops Playland and Code Red will allow ‘*Children to develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity*’ (4.1) as well as allow ‘*Children to use a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching and investigating*’ (4.2) Physical activity and exposure to new experiences will challenge children’s belief in their own ability, and encourage children to explore, experiment and take appropriate risks. The venue will provide an environment that is flexible and open ended, allowing children to experience a positive sense of self and sense of belonging, developing confidence that will allow children to experiment and explore new ideas not just at the venue but in everyday life. Children will be involved in a variety of experiences that will both challenge them and allow them to investigate and explore new ideas and physical abilities. Children will be able to make choices and take control of activities and experiences and consider strategies to achieve goals, experiment, have opportunities to engage in trial and error and solve problems.

Activity/Hazard	Risk (use matrix)	Risk Control	Who	When
Walking to and from bus. → Struck by car/bus on road → Trip on uneven footpath	Low Moderate	<ul style="list-style-type: none"> ✓ Ensure enough adults attending to supervise excursion. ✓ Remain on pedestrian pathways and crossing at all times. ✓ Brief children on rules and behaviour prior to excursion. 	Vac Care Coordinator All Educators All educators	Prior excursion On excursion Prior Excursion
Road Accident on route to venue or service → Injuries to passengers	Moderate	<ul style="list-style-type: none"> ✓ If the condition of the bus or the driver are considered dangerous we will not proceed with the excursion. ✓ Nobody is to move around the bus when the bus is in motion. ✓ Children are not to distract the driver while the bus is in motion. ✓ Educators are to supervise children at all times to ensure rules are bring followed. 	All educators All educators All educators	Prior to Excursion On excursion On excursion On excursion
Road Accident	Moderate High	<p><i>If the accident is not serious:</i></p> <ul style="list-style-type: none"> ✓ On regular road keep children safe by staying on the bus if it is safe to do so. ✓ If not, move children to a safe location on footpath or grass area that is safe and protected from oncoming traffic. ✓ Contact centre and Manager as soon as possible. <p><i>If the accident is serious:</i></p> <ul style="list-style-type: none"> ✓ Move those able to walk away form the scene of the accident to a safe location. This will need to be assessed at the time. ✓ Deal with casualties and administer first aid as best you can until emergency help arrives. ✓ Call ‘000’ and cooperate with emergency services at all times. At least one Educator (if possible) to accompany children to hospital until parents arrive. ✓ Contact centre and Manager as soon as possible. – Educators at service will begin contacting parents. 	All Educators “ “ Excursion Supervisor All Educators “ “ Excursion Supervisor “ “	On Excursion “ “ “ “ “ “ “ “ “ “ “ “

Activity/Hazard	Risk (use matrix)	Risk Control	Who	When
Mechanical Breakdown	Low	<ul style="list-style-type: none"> ✓ Keep children safe by staying on the bus if it is safe to do so. ✓ If not move children to a safe location protected from oncoming traffic, sun and heat. ✓ Educators to supervise staff to avoid danger until problem is fixed or replacement bus arrives. 	<p>All educators</p> <p>“ “</p> <p>“ “</p>	<p>On Excursion</p> <p>“ “ “</p> <p>“ “ “</p>
Child becomes lost during Transition from one point to another.	Low	<ul style="list-style-type: none"> ✓ Roll call taken before we leave centre and board bus and again when leaving venue and board bus. ✓ Head count taken on a regular basis especially when we are moving and boarding bus. ✓ Children informed prior to leaving the service of what to do if they become lost from the group. ✓ Children all provided with a blue excursion shirt which has service contact details on it, to assist staff in maintaining supervision. 	<p>Excursion Supervisor All Educators</p> <p>“ “</p> <p>“ “</p>	<p>On Excursion</p> <p>“ “ “</p> <p>“ “ “</p> <p>“ “ “</p>
Child protection issues	High	<ul style="list-style-type: none"> ✓ Supervision at all times to ensure that at no time driver or member of public is alone with an individual or group of children in our care. ✓ Educator to accompany groups of children to toilets throughout the excursion – no child is to go unaccompanied. ✓ Educators to check toilets prior to children entering to ensure there is no individuals lurking etc.... ✓ Report any suspicious behaviour of general public to excursion supervisor – maintain active supervision at all times. 	<p>All Educators</p> <p>“ “</p> <p>“ “</p> <p>“ “</p>	<p>On excursion</p> <p>“ “ “</p> <p>“ “ “</p> <p>“ “ “</p>
Lollipops Playland				
Vinyl Floor → Slip hazard	Moderate	<ul style="list-style-type: none"> ✓ Ensure children take care and only walk on any vinyl areas. ✓ Children are informed of the rules for no running on any vinyl area. 	<p>All educators</p> <p>“ “</p>	<p>On excursion</p> <p>“ “</p>
Slip/Trip/fall hazards	Moderate	<ul style="list-style-type: none"> ✓ Ensure children take care while walking around venue. ✓ Inform venue of any slip/trip/fall hazards ✓ Children are to not wear loose fitting clothing to ensure that they don't get caught on the climbing frames and educators are to ensure that all children remove all scarves, hats and other removable lose items of removable clothing. 	<p>All educators Excursion Supervisor All Educators</p>	<p>On excursion On excursion On Excursion</p>
Entry Gate → Fingers caught in gate	Moderate	<ul style="list-style-type: none"> ✓ Gate to be opened/closed only by Educators. 	<p>Educators</p>	<p>On excursion</p>
Jumping Castle → Children colliding into each other → Children falling off	Moderate	<ul style="list-style-type: none"> ✓ Educators to be positioned near the jumping castle at all times actively supervising Jumping castle ✓ If numbers of jumping castle exceed limit pull Activity Centres children from jumping castle and inform Lollipops Playland Staff. 	<p>Educators</p> <p>“ “</p>	<p>On Excursion</p> <p>“ “</p>
CODE RED				
Collisions with other children	Moderate	<ul style="list-style-type: none"> ✓ No running in arena rule enforced and children are reminded throughout. 	<p>Educators</p>	<p>On excursion</p>

Activity/Hazard	Risk (use matrix)	Risk Control	Who	When
Child tripping in arena	Moderate	<ul style="list-style-type: none"> ✓ No running in arena rule enforced and children are reminded throughout. ✓ Highlight the painted walls, floors and ramps for children to observe when in the arena. 	Educators Educators	On excursion " "
Fire	High	<ul style="list-style-type: none"> ✓ Follow instructions of Code Red Staff 	Educators	On excursion
Injury from moving doors	Low	<ul style="list-style-type: none"> ✓ Insure all staff are listening and understand the workings of the doors when code red staff are briefing the children. ✓ All children will be aware that the doors open and close randomly before they entre the arena 	Educators " "	On excursion " "
Distress at fog and Lighting System	Low	<ul style="list-style-type: none"> ✓ Inform children of special effects at the venue are throughout the course. ✓ If child becomes distressed, remove them from the situation 	Vac Care Coordinator All Educators	Prior excursion " " "

Plan Prepared By: Rachael Bajo

Position: Vacation Care Coordinator/Assistant Manager

Date: 02nd June 2016