



School Recycling Bins Risk Assessment

Please use this risk assessment to help determine any risks and hazards that may be evident in an activity or area within a service.

Service: Toongabbie West Activity Centre

Identify the Activity Taking TW Schools 240ltr recycling bins to the kerb on Derbyshire Street every second Friday for Council collection on Monday. This activity is approved by ACI and the school principal. There is an expectation that this task will be completed fortnightly.	Location Recycling Bins wheeled from TW School to Derbyshire Street	Who May be at Risk? Educators and selected children who are physically capable to pull the recycling bins.				
Identify Hazards, Risks and rate the risks						
Tasks	Hazards	Risks	Risk Rating			Existing Control Measures
Wheeling recycling bins from location in School to Derbyshire Street location	Trips, slips, falls	grazes, bruising, bumps, sprains, broken bones	Likelihood Likely	Impact Moderate	Risk Rating High	First Aid Bum Bag and centre mobile phone to be taken by Educator Educators and children will be instructed to pull bins rather than push them

	<p>Route involves going down stairs, ramp, up a slight incline, through a gate, along path that may be uneven</p>					<p>Ensure there is sufficient space to manoeuvre bins</p> <p>Children should ask for assistance when having difficulty- each child will only be permitted to handle one bin</p> <p>Schedule of collection days recorded in diary</p> <p>Bins will not be taken when there is extreme weather conditions- storms Educator and children will wear hats in hot weather</p> <p>Strict supervision by Educator</p>
	Weather conditions	Wet weather- storms	Unlikely	Minor	Low	
		High temperature days	Likely	Minor	Medium	
	Possible hazards	Hit by car, bitten by dog, walking past and injuring yourself	Unlikely	Minor	Low	
	Cars, dogs, users of the park (public), rubbish/large items dumped					

Completed By:
Signature:
Date:

Approved By:
Signature:
Date: