

### In centre Risk Assessment

**Date of Activity: - Tuesday 18<sup>th</sup> April 2017**

**Address:** At Girraween Centre, 216 Targo Road Girraween

**Proposed activities:** Children permitted to ride peddle go karts in the designated area

**Proposed Area:** Asphalt area.

**Number of Children attending:** max number enrolled (Licensed for 135 children)

**Number of Educators:** 2 staff/max 9 staff

**Educator to child Ratio, including whether this activity warrants a higher ratio:** 1 educator: 15 children

**Checklist: -**

- First aid Kit
- Signs and notices

Activity/Hazard	Risk (use matrix)	Risk Control	Who	When
Setting up of the area	moderate	<ul style="list-style-type: none"> <li>✓ Educators moving long metal seats to use correct manual handling skills to minimise personal injury.</li> <li>✓ Heavy seats may need two persons to move them.</li> <li>✓ When children are assisting, two children per seat to move the seats into position.</li> <li>✓ Educators to encourage children to carry using correct manual handling skills.</li> </ul>	Educators	
Riding of peddle Go Karts	moderate	<ul style="list-style-type: none"> <li>✓ Educators must inform the children of the rules on riding Go Karts.</li> <li>✓ Children must bring and wear correct fitting helmets.</li> <li>✓ Children need to follow rules as outlined by the providers of the Peddle Go Karts.</li> <li>✓ Children must wear enclosed shoes.</li> <li>✓ No tricks or stunts</li> <li>✓ Children showing poor balance will not be permitted to ride</li> <li>✓ Wheeled toy area area must have at least two designated educators watching area.</li> </ul>	Educators  Children	
Weather <ul style="list-style-type: none"> <li>- Heat</li> <li>- Wet Weather</li> </ul>	Moderate	<ul style="list-style-type: none"> <li>✓ Children to wear appropriate sun protection throughout the day. In the middle of the day when the sun is at its strongest the area will be shut down and not operated.</li> <li>✓ In wet weather this activity will not go ahead.</li> </ul>	Educators  Authorised Supervisor	

**Plan Prepared By:** Rachael Bajo

**Position:** Vacation Care Coordinator/Assistant Coordinator

**Date:** 01<sup>st</sup> March 2017