

6 February 2013

Ms Sharon Le Compte
Activity Centres Incorporated
PO BOX 768
TOONGABBIE NSW 2146

Dear Ms Le Compte,

Service approval granted
Sections 48 and 51, *Education and Services National Law* (National Law)

I have decided to grant the service approval effective 6 February 2013 for Toongabbie West Activity Centre (83 Ballandella Road, Toongabbie NSW 2146), subject to the following conditions:

Conditions imposed by the regulatory authority

- The approved number of places for the service is 45 children
- That the service continues to be entitled to occupy the education and care service premises.
- That the service commences ongoing operation within 6 months of this approval being granted (unless the regulatory authority agrees to an extension of time).
- That the service is operated in a way that –
 - a) Ensures the safety, health and wellbeing of the children being educated and cared for by the service; and
 - b) Meets the educational and developmental needs of the children being educated and cared for by the service.
- That the approved provider must hold a current policy of insurance providing adequate cover for the education and care service against public liability with a minimum cover of \$10 million, or a policy of insurance or an indemnity against public liability provided by the Government of a State or Territory in respect of the education and care service.
- That the approved provider ensures that the current quality improvement plan for the service –
 - Is kept at the service premises or, in the case of a family day care service, the principal office of the family day care service; and

- Is made available for inspection by the Regulatory Authority or an authorized officer
- Is made available on request to parents of a child who is enrolled at the service or who are seeking to enrol a child at the service.
- That the approved provider must comply with the conditions of a service approval held by the approved provider.

Register of Education and Care Services

In accordance with section 267 of the National Law, information about the service will be included in a Register that is available for inspection or purchase from the NSW Department of Education & Communities, Early Childhood Education & Care Directorate. Section 270 of the National Law allows the National Authority and the NSW Department of Education & Communities, Early Childhood Education & Care Directorate to publish the register of approved Education and Care Services.

Your obligations

The approved provider may apply to amend the service approval in accordance with section 54 of the National Law. Please note that the Regulatory Authority may amend a service approval at any time without an application from the approved provider in accordance with section 55 of the National Law.

The approved provider must give written notice to the Regulatory Authority if the approved provider wishes to change the person nominated as the nominated supervisor of the service in accordance with section 56 of the National Law.

The service approval may be transferred to another approved provider, with the consent of the Regulatory Authority. The transferring and receiving approved providers must jointly notify the Regulatory Authority of the transfer at least 42 days before the transfer is intended to take effect in accordance with sections 58 – 69 of the National Law.

The approved provider must submit a Quality Improvement Plan (QIP) within 3 months (no later than 6 May 2013) of the granting of this service approval in accordance with section 55 of the Education and Care Services National Regulation. The QIP must:

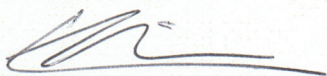
- include an assessment by the provider of the quality of the practices of the service against the National Quality Standard and these Regulations; and
- identify any areas that the provider considers may require improvement; and
- contain a statement of the philosophy of the service.

For information about the QIP, and a recommended template, please visit www.acecqa.gov.au.

Please send your Quality Improvement Plan and updated service details to:
The Regional Operations Manager
North West Sydney Region
Early Childhood Education and Care Directorate
Locked Bag 5107
PARRAMATTA NSW 2124

Should you have any questions about this letter please contact an Approvals Officer,
NSW Department of Education & Communities, Early Childhood Education & Care
Directorate on 1800 619 113.

Yours sincerely



Linda Mariasson
Senior Approvals Officer
NSW Department of Education & Communities, Early Childhood Education and Care
Directorate

Enc. Service Approval





SERVICE APPROVAL

Section 48, *Children (Education and Care Services) National Law (NSW)*

Name of education and care service

Toongabbie West Activity Centre

Location of education and care service

83 Ballandella Road, Toongabbie NSW 2146

Service approval number

SE-00012142

Date approval granted

6 February 2013

Name of approved provider

Activity Centres Incorporated

Maximum number of children

This service is approved to provide education and care to a maximum of 45 children.

Waivers

There are no waivers on this approval.

Conditions

This approval is subject to:

the conditions set out or referred to in Section 51 of the *Children (Education and Care Services) National Law (NSW)*, which include conditions prescribed in the *Education and Care Services National Regulations*.

There are no other conditions on this approval.

Granted under delegation by:

Linda Mariasson
Senior Approvals Officer
NSW Department of Education & Communities

Issue date: 6 February 2013