



Base Zero - Risk Assessment

Lapstone Activity Centre

Risk Rating Key

Very Low/ Low/ Moderate / High / Very High

Activity: Base Zero Rock Climbing

Date & Time: Tuesday 14th April 2026, 9:00 am – 11:00 am

Location: Lapstone Public School

Summary:

Children will participate in a supervised rock-climbing session with Base Zero, providing opportunities for physical challenge and skill development. This activity encourages children to explore safe risk-taking, develop coordination, balance, and strength, and promotes persistence and problem-solving as they navigate climbing routes. Educators will support children’s learning through encouragement, guidance, and scaffolding to build confidence and resilience.

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Arrival & Departure (Sign In/Out)	Child not signed in/out correctly	Likelihood: Possible Consequence: Major Risk: High	<ul style="list-style-type: none"> Follow sign in/out procedures in line with Education and Care Services National Regulations Authorised nominee list checked Photo ID if unfamiliar person Immediate roll marking Head counts during transitions 	Nominated Supervisor Responsible Person Educators	Daily at arrival & departure
Indoor & Outdoor Supervision	Inadequate supervision	Likelihood: Possible Consequence: Major Risk: High	<ul style="list-style-type: none"> Maintain required educator-to-child ratios Active supervision (positioning & scanning) Zoned supervision plan Regular head counts Supervision plan displayed 	All Educators	At all times children attend
Excursions (Walking/Community Access)	Child separation from group	Likelihood: Unlikely Consequence: Major Risk: Medium–High	<ul style="list-style-type: none"> Written excursion risk assessment Family permission obtained High visibility vests Increased supervision ratios Multiple roll calls 	Responsible Person Educators	Prior to & during excursions
Behaviour & Group Play	Physical altercation	Likelihood: Possible Consequence: Moderate Risk: Medium	<ul style="list-style-type: none"> Behaviour expectations discussed Positive behaviour guidance Calm down space De-escalation strategies Incident documentation 	All Educators	Throughout program



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Medical Conditions	Asthma attack / Seizure / Medical emergency	Likelihood: Unlikely Consequence: Catastrophic Risk: High	<ul style="list-style-type: none"> • Medical management plans accessible • Medication stored correctly • First aid trained staff • Emergency contacts available • Regular emergency drills 	Responsible Person Educators	At all times children with medical needs attend
Extreme Weather (Heat)	Heat stress / Dehydration	Likelihood: Possible Consequence: Major Risk: High	<ul style="list-style-type: none"> • Follow heat guidelines (cease play above 38°C) • Shade use enforced • Hydration breaks • Sunscreen application • UV monitoring 	Responsible Person Educators	During warm weather
Emergency / Lockdown	Fire / Intruder / Lockdown event	Likelihood: Rare Consequence: Catastrophic Risk: High	<ul style="list-style-type: none"> • Emergency evacuation plan displayed • Termly drills • Emergency bag accessible • Clear staff roles assigned 	Nominated Supervisor All Staff	Ongoing Drills each term
Basketball Court Activity (Light Rain)	Sudden weather escalation (storm, lightning, heavy rainfall)	Likelihood: Unlikely Consequence: Major Risk: High	<ul style="list-style-type: none"> • Monitor weather radar/BOM updates • Immediate cessation if thunder/lightning observed • Move children indoors • Head count conducted during transition • Follow service emergency procedures 	Responsible Person Nominated Supervisor	Ongoing monitoring during outdoor play
Basketball Court Activity (Outdoor Program – continues in light rain)	Slips, trips and falls due to wet surface	Likelihood: Possible Consequence: Moderate–Major Risk: High (if unmanaged)	<ul style="list-style-type: none"> • Court inspected prior to activity • Activity only proceeds in light rain (not during heavy rain or storms) • Cease activity immediately if surface becomes slippery • Children wear enclosed non-slip footwear • Running rules reinforced • Active supervision positioned at high-risk areas • Access to undercover area if weather escalates • First aid kit accessible 	Responsible Person All Educators supervising activity	Prior to activity commencement Continuously monitored during activity
Rock Climbing	Inappropriate footwear (slippers, sandals, loose shoes) causing slips, trips, or reduced grip	Likelihood: Medium, Consequence: High Risk Level: High	Ensure all participants wear closed-toe, non-slip, sturdy shoes suitable for climbing. Check footwear before the activity. Educators provide guidance on proper footwear.	Educators / Instructors	Before activity starts
Rock Climbing	Footwear comes undone or untied during climbing	Likelihood: Medium, Consequence: Medium Risk Level: Medium	Require laces to be double-tied and shoes to be secure. Provide spare climbing shoes if necessary.	Educators / Instructors	Pre-activity check & during climbing



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Rock Climbing	Slipping on climbing wall due to wet or inappropriate shoes	Likelihood: Low, Consequence: High Risk Level: Medium	Advise children not to climb if shoes are wet. Wipe shoes and climbing surfaces if necessary.	Educators / Instructors	During activity
Completed by: Leesa Mntzos			Approved By: Jessie McCulloch		
Signature:			Signature:		
Date: 24/2/2026			Date: 24/2/2026		

Risk Matrix						
Consequences	Likelihood					
		Rare	Unlikely	Possible	Likely	Almost Certain
	Major	Moderate	High	High	Very High	Very High
	Significant	Moderate	Moderate	High	High	Very High
	Moderate	Low	Moderate	Moderate	High	High
	Minor	Very low	Low	Moderate	Moderate	Moderate
	Insignificant	Very low	Very low	Low	Moderate	Moderate

