



### Activity Centres Bond/credit refund form

*To be filled out by families when they request a bond refund*

Child's Name: \_\_\_\_\_ Amount owed: \_\_\_\_\_

My Child's last booked day of care: \_\_\_\_\_

*My Child will no longer be attending any ACI service, please return any credit owed into my account.*

#### Account Details

Acc Name: \_\_\_\_\_

BSB: \_\_\_\_\_

Account No: \_\_\_\_\_

☐ I understand that I will not receive my refund until the Childcare subsidy (CCS) has been finalised; this process can take up to 6 weeks.

Parent/ Guardians Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please return this completed form to the service Coordinator*

Coordinators Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### **Bookkeepers use only**

- ☐ Bond/ credit returned to designated account on \_\_\_\_\_  
☐ Confirmation of bond return sent to Coordinator

Bookkeepers Signature: \_\_\_\_\_