Excursion Risk Assessment & Benefit Analysis

World Ju Jitsu Ninja Warriors (K-2)

Date of Excursion: Tuesday 22nd January 2019

Excursion Destination: 1943A Victoria Ave, West Ryde, NSW, 2114

Departure and arrival times: Leave service 8:30am-3:30pm (Traffic Permitting)

Proposed activities: Travel to venue via charted bus, Participate in various activities at World Ju Jitsu Ninja Warriors (Team based games, Circuit Games and learn Ju Jitsu self-defence). We will return to the service via charted bus.

Method of transport: Charted bus – Baxters Bus Company.

Proposed Route of excursion: To be determined by Bus Company, travelling on suitable authorised road – from Girraween Activity Centre to Escape Hunt premises and then return.

Name of Excursion Coordinator: Rachael Bajo

Number of Children attending excursion: max 64 children

Water Hazard: NO

Number of Educators: 8 staff

Educator to child Ratio, including whether this excursion warrants a higher ratio (Include Details): 1 educator: 8 children.

Excursion Checklist: (Please tick off when packed)

First aid Kit (for each group)

List of children attending the excursion

Medical information for children – Medication for:

List	of	Ad	ults	partic	ipatiı	ng in	the	excurs	sion	
~			-							

Contact information for children and adults

Mobile phone

Camera

RISK BENEFITS LINKED TO MY TOP OUTCOMES: -

Play is great for children's well-being and development. When Planning and providing play opportunities, the goal is not to eliminate risk, but to weigh up the risks and benefits.

<u>Outcome 1 – Children have a strong sense of Identity</u> = The excursion to World Ju Jitsu Ninja Warriors will allow the children to have explore and engage with social and physical environments at a pace they feel comfortable. Children will also be able to '*develop their autonomy, interdependence, resilience and sense of agency*' (1.2) and '*children develop knowledgeable and confident self identities*' (1.3). Children will be open to new challenges, discoveries and experiences, as well as being able to take risks with their decision making and to cope with unexpected – teaching them resilience and a sense of wellbeing. They will learn the value of persistence and 'having a go' if their first attempt is unsuccessful. Children will be motivated to succeed, with the assistance of educators. The excursion venue will promote a sense of belonging to a team environment and encourage them to make choices and decisions, providing opportunities for children to celebrate and acknowledge achievements, of not only themselves but of their peers, – providing children with self-belief and self-worth, that if they try hard enough, persevere, and work together with peers they can achieve anything they put their mind to providing them with an sense of identity and a feeling of belonging.

<u>Outcome 2 – Children are connected with and contribute to their world</u> = The nature of this excursion means that children will be provided with a multiple of ways that they can participate in and contribute to group activities with peers. It will provide children to learn how to negotiate roles and relationships in play experiences with one another and *develop a sense of belonging to groups and communities* (2.1).

<u>Outcome 3 – Children have a strong sense of Wellbeing</u> = The activities children will participate at the venue will allow them to accept challenges, take considered risk, and cope with frustrations, as well as allow opportunities for children to demonstrate trust and confidence in peers and educators, through collaboration, in addition to sharing moments of humour, happiness, satisfaction and celebration. Educators will be present to ensure that while children are challenged, supported and will affirm children efforts, to have knowledge, understanding and respect for each child and support children to persevere when faced with a challenge. This will allow *'children to become strong in their social and emotional wellbeing'* (3.1).

<u>Outcome 4 – Children are confident and involved learners</u> = World Ju Jitsu Ninja Warriors will allow 'Children to develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity' (4.1) as well as allow 'Children to use a range of skills and processes such as problem solving, inquiry, experimentation, hypothesising, researching and investigating' (4.2) Physical activity and exposure to new experiences will challenge children's belief in their own ability, and encourage children to explore, experiment and take appropriate risks. The venue will provide an environment that is flexible and open ended, allowing children to experience a positive sense of self and sense of belonging, developing confidence that will allow children to experiment and explore new ideas not just at the venue but in everyday life. Children will be involved in a variety of experiences that will both challenge them and allow them to investigate and explore new ideas and abilities. Children will be provided with opportunities and skills to demonstrate and develop leadership skills amongst their peers. Children will be able to make choices and take control of activities and experiences and consider strategies to achieve goals, experiment, have opportunities to engage in trial and error and solve problems.

Activity/Hazard	Risk		Risk Control	Who	When
-	(use matrix)				
Walking to and from bus.		\checkmark	Ensure enough adults attending to supervise	Vac Care	Prior excursion
\rightarrow Struck by car/bus on road	Low		excursion.	Coordinator	
\rightarrow Trip on uneven footpath	Moderate	✓	Remain on pedestrian pathways and crossing at all times.	All Educators	On excursion
		✓	Brief children on rules and behaviour prior to excursion.	All educators	Prior Excursion
Road Accident on route to venue or		\checkmark	If the condition of the bus or the driver are considered		Prior to
service	Moderate		dangerous we will not proceed with the excursion.		Excursion
\rightarrow Injuries to passengers		\checkmark	Nobody is to move around the bus when the bus is in		
			motion.	All educators	On excursion
		\checkmark	Children are not to distract the driver while the bus is		
			in motion.	All educators	On excursion
		\checkmark	Educators are to supervise children at all times to		
			ensure rules are being followed.	All educators	On excursion
Road Accident		lf t	the accident is not serious:		
	Moderate	✓	On regular road keep children safe by staying on the bus if it is safe to do so.	All Educators	On Excursion
		\checkmark	If not, move children to a safe location on footpath or	""	
			grass area that is safe and protected from oncoming		
			traffic.	Excursion	"""
		\checkmark	Contact centre and Manager as soon as possible.	Supervisor	
		lf t	he accident is serious:		
	High	✓	Move those able to walk away form the scene of the accident to a safe location. This will need to be assessed at the time.	All Educators	а а а

Activity/Hazard	Risk		Risk Control	Who	When
	(use matrix)				
Road Accident Cont		\checkmark	Deal with casualties and administer first aid as best	"	
			you can until emergency help arrives.		
		\checkmark	Call '000' and cooperate with emergency services at	Excursion	""""
			all times. At least one Educator (if possible) to	Supervisor	
			accompany children to hospital until parents arrives.		
		Co	ontact centre and Manager as soon as possible. –	"	"""
		Ec	lucators at service will begin contacting parents.		
Mechanical Breakdown		\checkmark	Keep children safe by staying on the bus if it is safe	All educators	On Excursion
	Low		to do so.		
		\checkmark	If not move children to a safe location protected from	""	""""
			oncoming traffic, sun and heat.		
		\checkmark	Educators to supervise staff to avoid danger until	""	"""
			problem is fixed or replacement bus arrives.		
Child becomes lost during Transition from		\checkmark	Roll call taken before we leave centre and board bus	Excursion	On Excursion
one point to another.	Low		and again when leaving venue and board bus.	Supervisor	
		\checkmark	Head count taken on a regular basis especially when	All Educators	"""
			we are moving and boarding bus.		
		\checkmark	Children informed prior to leaving the service of what		
			to do if they become lost from the group.		
		\checkmark	Children all provided with a blue excursion shirt which		
			has service contact details on it, to assist staff in		
			maintaining supervision.		
Child protection issues		\checkmark	Supervision at all times to ensure that at no time	All Educators	On excursion
	High		driver or member of public is alone with an individual		
	Ū		or group of children in our care.		
		\checkmark	Educator to accompany groups of children to toilets		
			throughout the excursion - no child is to go		
			unaccompanied.		
		\checkmark	Educators to check toilets prior to children entering to		
			ensure there is no individuals lurking etc		
		\checkmark	Report any suspicious behaviour of general public to	""	""""
			excursion supervisor – maintain active supervision at		
			all times.		
Lost child at the Venue/s	High	\checkmark	Children should be informed of the rules, to stay with	Excursion	On Excursion
	Ŭ		educators at all times and what to do if they become	Supervisor	
			separated from the group.		
		\checkmark	All children will be in centre T-shirt – which has centre		Prior to
			phone number on it and informed that they are to		Excursion

Activity/Hazard	Risk		Risk Control	Who	When
Lost child at the Venue/s Cont	(use matrix)		seek out staff if they become separated from the		
			group.		
		\checkmark	Regular head counts and roll calls to be done	All educators	On excursion
			throughout the day to ensure all children are present		
			and accounted for.		
	Ju Jitsu Ninja Warriors Venue				
- Slip/Trip/fall hazards	Moderate	~	Ensure children take care while walking around venue.	Educators	On Excursion
		\checkmark	Ensure children follow directions of staff and signs at	Educators	On Excursion
			Venue		
		\checkmark	Inform venue of any slip/trip/fall hazards	Educators	On Excursion
		\checkmark	Educators to scan and observe the environment for	Educators	On Excursion
			any potential hazards if any & identify these to		
		~	children, other educators and venue.		
Exposure to Allergens	Moderate/	· √	Ask parents prior to excursion to detail any allergies,	Vac Care	Prior to
- Food	High		on booking form. Then chase up management plans	Coordinator	Excursion
- Asthma	5		and Medications required.		" "
		\checkmark	Ensure first aid officer and staff trained in	"""	
			anaphylaxis is present on excursion		
		\checkmark	Ensure appropriate medication is packed and taken	Excursion	On Excursion
			on excursion, along with a list of children with	Supervisor	
		~	allergies, appropriate plans, and medications. Ensure all educators are aware who has what	Excursion	
		•	allergies, triggers, action plan and medication.	Supervisor	
			Where medication is located.	Cuporvicor	
		\checkmark	Ensure child/ren with allergies are aware which	Excursion	
			educator has their medication - so if they are filling	Supervisor	
			unwell, they know who to go to. Ensure that		
			educator who is holding child's medication is in the		
Deboviour incontrantista as usasfa			same group as child.	Educatora	
Behaviour, inappropriate or unsafe	Low	ľ	1 educator will be allocated to each team and room – educators to ensure children are behaving	Educators	On Excursion
			appropriately.		
		~	Children that don't follow the rules set down by the	""	
			educators, and display behaviour that may affect the		
			safety of themselves or others, will be guided to other		
			activities.		

Activity/Hazard	Risk		Risk Control	Who	When
Collisions with other children	(use matrix) Moderate	✓	No running in the venue at any time rule needs to be	Educators	On excursion
	WOUEIALE	•	enforced.	Luucalors	On excursion
		✓		""	""""
			children are in the arena.		
		✓	ACI educators are to position themselves best to	""""	"""
			observe children's movement and behaviour. This		
			will ensure that we are in the best areas to enforce		
			rules and minimise collisions and accidents.		
Injury from incorrect use of equipment and	Moderate	~	Follow directions of trained venue staff at all times/	All Educators	On Excursion
resources at venue	moderate		Educators responsibility to ensure children are listening and following all safety instructions at all		
			times. Children not following instructions, will not be	Excursion	
			able to participate.	Supervisor	
		\checkmark	At least 1 educator will be allocated to each group-	Caperneer	
			educators to ensure children are using equipment		
			correctly.		
		✓	Fully stocked (1 for each group) First aid kits and		
			each group educators with first aid training will be at		
			the venue and to ensure that treatment is provided if		
-			needed		
Fire	High	√	Follow instructions of Ju Jitsu staff	Educators	On excursion
		v	ACI staff to become familiar with venue emergency exits on arrival		
Toileting		✓	No child is to attend the toilets on his or her own.	All educators	On excursion
ronoung	Low		At least one educator must accompany more than		
	2011		one child to and from the toilets.		
Distress at activity	Low	✓	All activities are child appropriate – however if child	All educators	On excursion
,			becomes distressed ACI staff are to remove them		
			from the activity.		

Plan Prepared By: Rachael Bajo

Position: Vacation Care Coordinator/Assistant Manager

Date: 22nd November 2018