



Fire pit Risk Assessment

Lapstone Activity Centre

Risk Rating Key

Very Low/ Low/ Moderate / High / Very High

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Open flames	Burns to children, staff, or property damage	Very High	<ul style="list-style-type: none"> - Fire pit supervised by staff at all times - Strict no running zone around fire -First aid kit fully stocked and easily accessible -Water can full and easily accessible - First aid trained staff onsite - Circle around fire pit that children cannot cross 	All educators All educators Responsible Person All educators Responsible Person All educators	When in use When in use At all times When in use At all times When in use
Proximity of children to fire	Children may trip, fall, or touch hot surfaces	Very High	<ul style="list-style-type: none"> - Use barriers, such as chalk circle around fire to create a safe zone - Set clear safety rules before the activity - Highly supervised by educators, minimum 2 always - Children must be seated unless they are roasting a marshmallow 	All educators All educators Responsible Person All educators	When in use When in use When in use When in use
Inhalation of smoke	Respiratory irritation or asthma triggers	High	<ul style="list-style-type: none"> - Check wind direction and position children accordingly - Have asthma plans ready and medication on hand -Assess if it is safe to conduct a fire with the weather conditions 	All educators Responsible Person All educators	Prior to use At all times Prior to use
Sparks/embers flying	Burns or starting unintended fires	High	<ul style="list-style-type: none"> - Keep fire small and manageable - Avoid use of softwood or treated wood that pops/sparks - Clear area of flammable materials - Water can on hand and full -Fire never to be left unsupervised - If wind picks up, fire will be put out immediately 	All educators All educators All educators All educators All educators All educators	When in use Prior to use Prior to use When in use At all times As needed
Improper fire extinguishing	Fire could reignite after activity	High	<ul style="list-style-type: none"> - Use water/sand to fully extinguish fire - Staff trained in safe extinguishing practices 	All educators Responsible Person	When in use At all times
Weather changes	Wind may increase fire spread or smoke exposure	High	<ul style="list-style-type: none"> - Check weather forecast - Cancel fire activity in high winds or total fire ban days - Do not run fire pit during Summer under any condition 	All educators All educators All educators	Prior to use As needed At all times



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Children accessing fire pit unsupervised	Risk of injury when not monitored	High	<ul style="list-style-type: none"> - Fire pit use only during structured, supervised activity - Fire pit stored or rendered unusable outside activity hours - All fire starting equipment will be stored in lockable storage areas 	All educators All educators All educators	At all times After use At all times
Lack of emergency response preparedness	Delayed or inappropriate response to incidents	High	<ul style="list-style-type: none"> - First aid kit and fire extinguisher on site - Staff trained in fire safety and first aid - Emergency contacts and procedures in place - Service phone fully charged and easily accessible 	Responsible person Responsible Person Responsible person All educators	At all times At all times At all times At all times
Inappropriate materials in fire	Toxic fumes, uncontrollable fire	Moderate	<ul style="list-style-type: none"> - Only burn clean, dry wood - No plastics or treated wood - Materials checked and stored safely before activity 	All educators All educators All educators	When in use at all times Prior to use
Completed by: Jessie McCulloch			Approved By: Sean Higgins		
Signature: _____			Signature: _____		
Date: 27/8/25			Date: 27/8/25		

Risk Matrix						
Consequences	Likelihood					
		Rare	Unlikely	Possible	Likely	Almost Certain
	Major	Moderate	High	High	Very High	Very High
	Significant	Moderate	Moderate	High	High	Very High
	Moderate	Low	Moderate	Moderate	High	High
	Minor	Very low	Low	Moderate	Moderate	Moderate
	Insignificant	Very low	Very low	Low	Moderate	Moderate

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