



Risk Assessment

Please use this risk assessment to help determine any risks and hazards that may be evident in an activity or area within a service.

Service: Beresford Road Activity Centre

Identify the Activity		Location		Who May be at Risk?					
Playing on Fixed Play Equipment		Back Oval near Sandpit		Children and Educators					
Identify Hazards, Risks and rate the risks									
Tasks	Hazards	Risks	Risk Rating			Existing Measures	Control		
			Likelihood	Impact	Risk Rating				
Walking to and from the fixed play equipment including stairs	Trips, slips, falls	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Footwear: Children and Educators must wear enclosed shoes - Children reminded of the Be Safe & Be Responsible rules when walking - First Aid Kit in Evacuation trolley 			
	Stairs	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High				
Playing on Play Equipment	Fall off Play Equipment / Monkey Bars	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High			<ul style="list-style-type: none"> - Safety check completed before play - Remove sticks / rocks from around equipment before play - Maintain a ratio of: One staff – 12 children Two staff – 18 children Maximum children on or around the whole of the equipment at one time = 	
	Faulty Equipment	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High				
	Stings and bites- insects, spiders, snakes	Swelling, pain, itching	Possible	Minor	Medium				

	Intruder / Animal entering the premises	Child being taken, animal bite	Unlikely	Moderate/Major	Medium	<p>18 only.</p> <ul style="list-style-type: none"> - Only one child at a time is to be on the monkey bars. - Only one child at a time is to be on rings. - Only 4 children at a time on a platform. - Lockdown procedure followed or children removed from dangerous situation
Toileting	Children leaving area	Lost or Absconded Children	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Children are reminded of the boundaries - Children are to let Educators know before going to the toilet - Use of infants area toilets as it is closest to the area. - Educators use walkie talkies to communicate to each other when children are moving between areas.
	Trips, slips, falls	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Safety check of area completed before use. If the infant's toilets aren't suitable children are sent up to toilets near the room.

Completed By: Cindy Millard
Signature:
Date: 18/05/2018

Approved By:
Signature:
Date:



Risk Matrix

Use the risk matrix to determine the Risk Rating for the activity or area being assessed.

		IMPACT				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium

Likelihood		Impact	
Almost Certain	Is expected to occur in most circumstances	Insignificant	Injuries not requiring first aid
Likely	Will probably occur in most circumstances	Minor	First aid required
Possible	Could Occur at some time	Moderate	Medical treatment required
Unlikely	Not likely to occur in normal circumstances	Major	Hospital admission required
Rare	May occur only in exceptional circumstances	Severe	Death or permanent disability to one or more persons.