

## Gamerz bus : Risk Assessment

Lapstone Activity Centre

**Identified Hazard –**

- Games bus driving into school grounds
- Supervision across multiple activities being run
- Sun safety

**Incursion details**

**Date-** Monday 28<sup>th</sup> April 2025

**Location/ description of incursion-** On the grounds of Lapstone public school

**Proposed activity-**

- games bus games (xbox/switch)

**Time:** 10:00am-12:30pm

**Anticipated number of children, educator to child ratio, staff attending**

20-30 children

1:10 educator to child ratio

Educators in attendance: as per roster

**Risk Rating Key**

**!! Very High**

**! High Risk**

**# Medium Risk**

**\* Low Risk**

Risk	Control Measure	Person Responsible for taking required action	Timeframe for addressing action
<p><b>!</b> Children getting hit by the games bus</p>	<p>- Children will be kept inside the building whilst the games bus is entering and exiting the premises and will only be able to leave the building once the bus is set up and ready for use</p>	<p>- RP/all educators</p>	<p>- Prior to activity</p>

<p># Children absconding during the different activities being run</p>	<ul style="list-style-type: none"> <li>- Children will be allocated into smaller groups to move between the different activities and an educator will be allocated to each group to supervise</li> <li>- An educator will also be floating between the environment to assist each group and to monitor areas that are not in use for the activities</li> <li>- A safety discussion will be had prior to the incursion where we will talk about appropriate behaviour, following instructions and the consequences if unsafe behaviour occurs, i.e. missing out on some of the activities</li> </ul>	<ul style="list-style-type: none"> <li>- RP/all educators</li> </ul>	<ul style="list-style-type: none"> <li>- Prior to/during activities</li> </ul>
<p># Children tripping/falling during the activities</p> <p>* Educators not being aware where children are during the activities</p> <p>* Children getting sunburnt</p>	<ul style="list-style-type: none"> <li>- A head count will be completed prior to the activity, during and after</li> <li>- A first aid kit will be taken outdoors for quick access should any injuries occur during the incursion</li> <li>- The outdoor environment that is being used will be checked during the morning safety inspection to ensure there are no big tripping hazards</li> <li>- Outdoor thoroughfares to be kept clear</li> <li>- Educators allocated to their groups will have a list of the children within their group so they are able to complete headcounts and keep track of the children</li> <li>- Educators will use the walkie talkies for easy communication</li> <li>- The UV will be checked in the morning and should it be above 3 during the incursion then children will be required to wear hats and sunscreen</li> <li>- Water breaks will be encouraged throughout the incursion</li> </ul>	<ul style="list-style-type: none"> <li>- RP/all educators</li> </ul>	<ul style="list-style-type: none"> <li>- Prior to/during activities</li> </ul>
<p>Completed by: Sean Higgins</p> <p>Signature: _____ Date: 28/02/2025</p>		<p>Approved By: Jessie McCulloch</p> <p>Signature: _____ Date: 05/03/2025</p>	

