



Oval and Courts : Risk Assessment

Lapstone Activity Centre

Risk Rating Key

!! Very High

! High Risk

Medium Risk

***** Low Risk

Identified Hazard -

- Walking to and from the OOSH building to courts/oval
- Spiders/snakes or other animals
- Items left laying around the oval/courts
- Physical contact with other children or falling on the ground while playing games like soccer
- Children absconding
- Weather conditions

Risk

Control Measures

Staff will be required to read the Emergency Procedures Manual (EPM) in consultation with this Risk Assessment.

As per our Emergency Procedures Manual – Section 3.12 & 3.21 & 3.22 & 3.23 and Flip Chart – Medical Emergency Page, Personal Threat, Suspicious Person Checklist, Missing Person, Needle Stick Injury & Syringe Disposal

- Follow Procedure set out in EPM for any Medical Emergencies, Personal Threat, Lockdown and Missing child
- Follow First Aid procedures.

3.23 Needle Stick Injury and Syringe Disposal

- If hands are to be used, sturdy gloves should be used
- Pickup Syringe from the blunt end (as far away from the needle as possible), dispose of into a yellow sharps waste container. (yellow waster container kept in emergency trolley)
- If you cannot pickup the syringe contact Cumberland Council on 02 8757 9000 for needle and syringe pickup.
- For Disposal : Return sharps waste container to local pharmacy.
- For injury with needle
 - Stay calm, wash wound with soap and running water, cover wound with a dressing or band-aid
 - Seek medical advice within 24 hours
 - Record incident using Incident form and inform Coordinator

<p># Trips, Sprains, broken bones, cuts, bumps and bruises</p>	<ul style="list-style-type: none"> ➤ Educators on site are First Aid trained and First Aid Kits fully stocked. ➤ Children reminded of the Be Safe, Be Responsible & Be Respectful rules. ➤ Children to have shoes on at all times. ➤ Children will walk together as a group with the educator/s who are going with them, children are not to run off and must stay within the group ➤ Walkie talkies will be taken for easy communication between the two locations ➤ Evacuation bag to be taken ➤ Safety checklist to be completed before the use of oval/courts, this includes the walking route. Any hazards must be removed and if they cannot be, a different route will be taken or the trip postponed until the hazard can be dealt with ➤ If children's behaviour becomes inappropriate they will be asked to return to the OOSH building
<p># Child/Educator is bitten by spiders/snakes or another animal</p> <p># Child/Educator injured by sharp object while playing</p>	<ul style="list-style-type: none"> ➤ First aid kit to be taken ➤ Walkie talkies to be used and service mobile phone (Bus phone) to also be taken ➤ Children are not to wonder off into the bush area near adventure ➤ Stay away from the fence line when able ➤ Safety checklist to be completed on area prior to its use ➤ If a snake/animal is seen, children are to return to the building immediately ➤ Follow all EPM guidelines for stick injuries
<p># Children leaving the area – child protection issues</p>	<ul style="list-style-type: none"> ➤ Phones, Walkie Talkies and Ipads to be charged for each Session. ➤ Educators are to supervise following PAT – Position, Awareness & Teamwork ➤ Educator to be aware of number children at all times ➤ Discuss with children about the boundaries for play throughout the session and before the use of the area. ➤ Children unable to follow set rules/instructions/boundaries may be asked to leave the area. ➤ Children will be reminded to tell an Educator when leaving an area. When children are in transit from one area to another whenever needed, Educators are to ensure effective communication is used – notifying and acknowledging children have arrived in each area. ➤ Children will be sent to use the toilets located in the OOSH building. Educator to be aware of time children have been away from area and follow up their whereabouts if been away for a longer than expected amount of time. ➤
<p>* Sun burn/ heat exhaustion</p>	<ul style="list-style-type: none"> ➤ Educators and children must wear hats when UV is rated 3 and over. ➤ Educators and children must wear Sunscreen when UV is rated 3 and over. Applied and reapplied as per manufacturer's instructions. ➤ Children to have shoes on at all times. ➤ Water bottles to be taken or trips to the bubblers offered

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