



Darling Street Park: Risk Assessment

Beresford Road Activity Centre

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| Date of Excursion | Ongoing |
| Excursion Destination | Darling Street Park, Greystanes |
| Proposed activities | Walk to Darling Street Park, play on oval and group games, walk back to service. |
| Method of transport | Walking on foot |
| Duration of Excursion | 1 hour to 2 hours |
| Proposed Route of excursion | Walk through school and through gate access that leads directly to Darling Street Park. On return, walk back through gate directly onto school grounds. |
| Name of Excursion Coordinator | Cindy Millard |
| Number of Children attending excursion | max 45 children |
| Number of Educators | 3 staff |
| Educator to child Ratio, including whether this excursion warrants a higher ratio | 1 educator: 15 children |
| Water Hazard | No Water hazards on this excursion |
| Specialised skills needed | N/A |
| Excursion Checklist | <input type="checkbox"/> First Aid Kit <input type="checkbox"/> Emergency Evacuation Folder <input type="checkbox"/> Walkie Talkie <input type="checkbox"/> 4G Ipad <input type="checkbox"/> Mobile Phone <input type="checkbox"/> Children Medication |

Risk Rating Key

!! **Very High**

! **High Risk**

**Medium Risk**

***** **Low Risk**

Identified Hazard -

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| <ul style="list-style-type: none"> - Walking to and from Service - Member of public approaching children/staff - Stray or leashed dogs - Litter from public (sharps, rubbish, glass, needles) - Insect stings/bites | <ul style="list-style-type: none"> - Loss of communication - Children leaving park - Falling branches - Sun burns - Inclement weather or extreme heat |
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| Risk | Control Measures |
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| <p>! Bite/mauling</p> <p>! Contracting of diseases due to needles on oval</p> <p>! Child Protection Issues</p> <p>! Burns and Blisters</p> <p>! Falling branches</p> <p>!! Children being abducted/leaving park</p> | <p>Staff will be required to read the Emergency Procedures Manual in consultation with this Risk Assessment.</p> <p>As per our Emergency Procedures Manual – Section 3.12, 3.17, 3.19, 3.20, 3.22, 3.23 and Flip Chart – Medical Emergency Page, Robbery/Personal Threat, Natural Disasters & External Emergencies, Missing Child, and Needle Stick Injuries & Syringe Disposal</p> <ul style="list-style-type: none"> Follow Procedure set out in EPM for any Medical Emergency Page, Robbery/Personal Threat, Natural Disasters & External Emergencies, Missing Child, and Needle Stick Injuries & Syringe Disposal Follow First Aid procedures. <p>In extreme weather conditions the park will not to be used. e.g. rain, hail, storm, windstorm, extreme heat.</p> |
| | <p>As per ACI Policies and relevant Regulations and Laws (Education and Care Services and WHS) –</p> <p>Educators are to adhere to and enforce procedures set out in the following Policies</p> <ul style="list-style-type: none"> Child Behaviour Management Absent and Missing Children Policy First Aid – Management of Incident, Injury, Illness and Trauma Supervision Sun Protection Work Health and Safety |
| <p>! Concussion</p> <p># Cuts</p> <p># Bumps, bruises, sprains, and strains</p> | <p>New Educators are orientated on procedures on walking children to park. Educator to walk around the car park while walking to the park. (See Map showing yellow line for the walking path.)</p> <p>Educator to take Evacuation trolley which contains First Aid Kit, 4G iPad and Emergency Evacuation Folder.</p> <p>Educator to take Mobile Phone and Walkie Talkie.</p> <p>Phones, Walkie Talkies, and iPad to be charged for each Session.</p> <p>Evacuation Trolley Checklist to be completed every Term and documented in SIM.</p> |

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| <p>! Fractures and Breaks</p> <p>* Unable to communicate with Coordinator/Educators</p> <p>!! Allergic and or Anaphylactic Reaction</p> <p># Pain and itching</p> | <p>Children that have Medical Action Plans to Allergies, Asthma & Anaphylaxis (that are triggered by such things as stings/bites, pollens/grass, physical exercise etc) will have their Medication Box taken to park. Children and Educators are to wash their hands upon returning to the Centre. Educators to be on site are First Aid trained and First Aid Kits fully stocked. First Aid Kit Checklist to be completed every Term and documented in SIM.</p> <p>Safety Rules are discussed with children before they enter the park.</p> <p>Educator is to complete Safety Checklist before children are allowed to play. Educators are to supervise using Position Awareness Teamwork (PAT). Educators to monitor all entry/access points and keep alert to monitor no strangers are approaching children / children talking to strangers. Educators to observe strangers are not close to the area that is accessed by the children. Educators are to ensure children stay in designated playing area and not engage in conversations with strangers.</p> <p>For Toileting children are to be taken in groups by an Educator. Toilets in Infant cola area are to be used.</p> <p>If fallen branches , see if area can be eliminated, sectioned off or totally avoided</p> <p>Educators to constantly monitor and check If dogs are not on a leash, and to keep children away by guiding children to play in designated play areas. Educator to keep children away from all animals even if they look friendly. If animal poses a threat Educator is to get children behind the school gate and proceed to move away slowly.</p> |
| <p>Completed by: Margaret Saldanha</p> <p>Signature: _____</p> <p>Date: 06/06/2023</p> | <p>Approved By: Cindy Millard</p> <p>Signature: _____</p> <p>Date: 06/06/2023</p> |

