

Laser Warriors Incursion : Risk Assessment

Service Name: Beresford Road Activity Centre

Risk Rating Key

- !!** Very High
- !** High Risk
- #** Medium Risk
- *** Low Risk

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
			<i>Staff will be required to read the Emergency Procedures Manual (EPM) in consultation with this Risk Assessment.</i>		
			<ul style="list-style-type: none"> • As per our Emergency Procedures Manual & Flip Chart – 3.3 Evacuation and Flip Chart <ul style="list-style-type: none"> – ECO - Responsible Person to delegate each position to a Staff person at beginning of each Session. – Staff are to be aware of their roles and responsibilities on the ECO. – Emergency Planning Committee (EPC) meet annually. 		
			<ul style="list-style-type: none"> • As per our Emergency Procedures Manual & Flip Chart – 3.12 Medical Emergency and Flip Chart – Medical Emergency Page <ul style="list-style-type: none"> – Educators are to be aware and understand procedures to be followed. 	All Educators	On activity day
			<ul style="list-style-type: none"> • As per our Emergency Procedures Manual & Flip Chart – 3.22 Missing Child <ul style="list-style-type: none"> – Educators are to be aware and understand procedures to be followed. 	All Educators	On activity day
			<p>As per ACI Policies and relevant Regulations and Laws (Education and Care Services and WHS) –</p> <ul style="list-style-type: none"> • Educators are to adhere to and enforce procedures set out in the following Policies : <ul style="list-style-type: none"> ○ Child Behaviour Management ○ First Aid – Management of Incident, Injury, Illness and Trauma ○ Supervision 	All Educators	On activity day
Setup of Laser Tag	# electric shock	Medium	<ul style="list-style-type: none"> • The activity will be setup in the Cola area or any other area deemed safe by Responsible Person. Responsible person to risk assess the area. • While setup is in progress, keep all children off playing and set- up area. 	Responsible Person All Educators	Prior to start of activity On activity day

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Laser Tag - play	# Trips, slips, falls	Medium	<ul style="list-style-type: none"> Educators are to ensure Safety Check is completed of area before the start of the activity. Educators to make sure the area has no obstructions that can cause a trip hazard. If unsafe the activity is not to go ahead. The area of play should be even and dry with no sticks/twigs to avoid slips and trips. The area to be swept if needed. Educators on site are First Aid trained and First Aid Kits fully stocked. Phones, Walkie Talkies and Ipads to be charged for each Session. 	All Educators	Prior to start of activity
	# Missing child	Medium	<ul style="list-style-type: none"> Children to be sent in groups to participate in the activity. Groups are numbered according to number of children attending for the day. Children to be escorted to the activity and back by an Educator, Educator to do a headcount of children each time. Entry and Exit points to be clearly explained to the children for the activity. 	All Educators	Prior to start of each group
	* Lightning, Thunder or Heavy Rain	Low	<ul style="list-style-type: none"> If lightning or thunder is nearby, or if there is persistent heavy rain, play must cease immediately, and a safe refuge utilized until it is safe to resume or commence play Move to indoor or safe location 	All Educators	On activity day
	# Cuts, scrapes # Bumps, bruises * Laceration / puncture wounds	Medium Medium Low	<ul style="list-style-type: none"> Laser Tag is a non-contact activity. Before start of activity the organisers will explain the movement rules of the game. The organiser will show children the appropriate way to hold/grip the laser tagger to avoid lacerations / puncture wounds Children who do not follow rules and are causing harm to other children will not be allowed to play the game Children to wear appropriate sun protection throughout the day following the Sun Protection policy Children with enclosed shoes will be allowed to participate in the activity Educator to remind children of being cautious and maintain caution while running with the lasers during the game. 	Laser Warriors Coordinator All Educators	Prior to start of each group On activity day
Completed by: Margaret Saldanha			Approved By: Cindy Millard		
Signature: _____			Signature: _____		
Date: 22/08/2024			Date: 22/08/2024		