



## Incursion Mini Golf Risk Assessment

Beresford Road Activity Centre

### Risk Rating Key

**Very High/ High/ Medium/ Low / Very Low**

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Mini Golf	Trip Hazard/slip	Medium	<ul style="list-style-type: none"> <li>- Remove all protruding items from area of course</li> <li>- Ensure Mini Golf holes are placed on level ground</li> <li>- Ensure no liquid on the course</li> </ul>	Responsible Person All educators	Prior to event As needed During event
	Strike by Club or Ball	Medium	<ul style="list-style-type: none"> <li>- Ensure children are supervised and instructed not to raise the club or swing the club at any time.</li> <li>- Ensure balls are hit gently with purpose.</li> <li>- Ensure lightweight balls are used.</li> </ul>	Responsible Person All educators	During event
Children's behaviour	Inappropriate or unsafe Behaviour	Medium	<ul style="list-style-type: none"> <li>- Children that don't follow the rules set down by the educators, and repeatedly display behaviour that may affect the safety of themselves or others, will be guided to other activities.</li> </ul>	Responsible Person All educators	Prior to event During event
Supervision	See Supervision Risk Assessment	High	See Supervision Risk Assessment <ul style="list-style-type: none"> <li>- During afternoon outdoor sessions, educators are positioned in designated areas as outlined on the Duty Allocation for supervision. Educators also use the supervision plan as a guide for positioning.</li> </ul>	Responsible Person All educators	Prior to event As needed During event
Severe Weather	Wind, Rain or Lightning	Low	<ul style="list-style-type: none"> <li>- If high wind, rain or lighting is predicted move or postpone the activity.</li> </ul>	Responsible Person All educators	At all times As needed

**Completed by:** Tara Sheather

**Approved By:** Margaret Saldanha

**Signature:**

**Date:** 2/06/2026

**Signature:**

**Date:** 2/06/2026

# Risk Matrix

Use the risk matrix to determine the Risk Rating for the activity or area being assessed.

		IMPACT				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium
	Likelihood			Impact		
Almost Certain	Is expected to occur in most circumstances	Insignificant	Injuries not requiring first aid			
Likely	Will probably occur in most circumstances	Minor	First aid required			
Possible	Could Occur at some time	Moderate	Medical treatment required			
Unlikely	Not likely to occur in normal circumstances	Major	Hospital admission required			
Rare	May occur only in exceptional circumstances	Severe	Death or permanent disability to one or more persons.			



