



Risk Assessment

Please use this risk assessment to help determine any risks and hazards that may be evident in an activity or area within a service.

Service: Beresford Road Activity Centre

Identify the Activity		Location		Who May be at Risk?		
Sandpit Play		Back Oval next to Play Equipment		Children and Educators		
Identify Hazards, Risks and rate the risks						
Tasks	Hazards	Risks	Risk Rating			Existing Control Measures
			Likelihood	Impact	Risk Rating	
Walking to and from the Sandpit including stairs	Trips, slips, falls Stairs	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Footwear: Children and Educators must wear enclosed shoes - Children reminded of the Be Safe & Be Responsible rules when walking - First Aid Kit in Evacuation trolley - Children are reminded to be careful and watch the step (log) when getting in and out of Sandpit. - Safety check completed before play - Remove sticks / rocks from sandpit before play
			Possible	Minor/Moderate	Medium/High	
Getting In / Out of the Sandpit	Trips, slips, falls	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High	
			Possible	Minor/Moderate	Medium/High	
Playing In The Sandpit	Faulty Equipment	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor	Medium	

Toileting	Stings and bites- insects, spiders, snakes	Swelling, pain, itching	Possible	Minor	Medium	<ul style="list-style-type: none"> - Safety check completed before play - Remove sticks / rocks from sandpit before play
	Sand being thrown around or blown by wind	Sand in Eyes	Possible	Minor	Medium	<ul style="list-style-type: none"> - Children are reminded of the Sandpit rules
	Intruder / Animal entering the premises	Child being taken, animal bite	Unlikely	Moderate/Major	Medium	<ul style="list-style-type: none"> - Lockdown procedure followed or children removed from dangerous situation
	Children leaving area	Lost or Absconded Children	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Children are reminded of the boundaries - Children are to let Educators know before going to the toilet - Use of infants area toilets as it is closest to the area. - Educators use walkie talkies to communicate to each other when children are moving between areas.
	Trips, slips, falls	Sprains, broken bones, cuts, bumps and bruises	Possible	Minor/Moderate	Medium/High	<ul style="list-style-type: none"> - Safety check of area completed before use. If the infant's toilets aren't suitable children are sent up to toilets near the room.

Completed By: Cindy Millard
Signature:
Date: 18/05/2018

Approved By:
Signature:
Date:



Risk Matrix

Use the risk matrix to determine the Risk Rating for the activity or area being assessed.

		IMPACT				
		Insignificant	Minor	Moderate	Major	Severe
Likelihood	Almost Certain	Medium	High	High	Very High	Very High
	Likely	Medium	Medium	High	High	Very High
	Possible	Low	Medium	High	High	Very High
	Unlikely	Low	Low	Medium	Medium	High
	Rare	Low	Low	Medium	Medium	Medium

Likelihood		Impact	
Almost Certain	Is expected to occur in most circumstances	Insignificant	Injuries not requiring first aid
Likely	Will probably occur in most circumstances	Minor	First aid required
Possible	Could Occur at some time	Moderate	Medical treatment required
Unlikely	Not likely to occur in normal circumstances	Major	Hospital admission required
Rare	May occur only in exceptional circumstances	Severe	Death or permanent disability to one or more persons.