



All Cooking Activities: Risk Assessment

Toongabbie East Activity Centre

Risk Rating Key

!! **Very High**

! **High Risk**

Medium Risk

* **Low Risk**

Identified Hazard -

Kitchen Fire
Injury to Educators or Children during a Cooking Task

Hazard / Risk	Control Measures	Who	When
<p>Kitchen Fire</p> <p>!! Burns to face and body.</p> <p>!! Smoke inhalation.</p>	<p>Staff will be required to read the Emergency Procedures Manual (EPM) in consultation with this Risk Assessment.</p> <p>As per our Emergency Procedures Manual and Flip Chart – 3.12 Medical Emergency Page 3.10 Fire/Smoke</p> <ul style="list-style-type: none"> - Follow Procedure set out in Emergency Procedures Manual and Flip Chart - Follow First Aid procedures. - As per ACI Policies and relevant Regulations and Laws (Education and Care Services and WHS) – - Educators are to adhere to and enforce procedures set out in the following Policies. <p>Cooking Tasks are:</p> <ul style="list-style-type: none"> - Use of stovetop hot plates - cooking noodles, pasta, pancakes etc - Use of oven for cooking- baking etc - Use of grill for cooking - grilled cheese on toast etc - Use of stove top hot plate / electric frypan for pancakes, pikelets, fried rice etc - Use of Toaster - Use of Sandwich Toaster - Use of Blender/Food Processor/ Hand Blender - Use of Microwave - Using Sharp knives - Use of Peeler - Use of Grater 	<p>- All educators</p>	<p>- Immediately / as soon as possible</p>

Hazard / Risk	Control Measures		
<p># Misuse of peeler / grater, unsteady / inability to control the peeler / grater</p> <p># Explosion while use of microwave / food processor / hand blender</p>	<p>Injury to Educators or children</p> <ul style="list-style-type: none"> - Children and educators are to practice emergency evacuations, so they know what to do and how to follow Educator instructions. - Safety checklist includes checking fire blanket and fire extinguisher. Educator to be aware of the location and use. - Fire safety equipment in kitchen may be used by educators if safe to do so. - Educators on site are First Aid trained and First Aid Kits fully stocked. - First aid kit located in sleep room. - Protective equipment, such as oven mitts, wooden tongs, are to be used for when necessary. - Ratio for cooking activity in the kitchen to be limited to 1 Educator: 4 children. - Strict supervision by Educators during cooking time - Only Educators are permitted to use the Electric Cook Top/ Grill / Oven. Children reminded to stay out of kitchen area when Cooktop/Grill/Oven is in use. - Use of oven / microwave / grill safe dishes only - Safety rules are discussed with children before activity commences especially on safety of hands and arms when cutting, flipping, or stirring. - Educator to assist when it is too hard for the child to do alone. - Educator to show correct technique. - Children who do not follow instructions and pose a danger to other children will be asked to leave the activity. 	<p>- All educators</p>	<p>- Immediately / as soon as possible</p>
<p># Cuts due to sharp blades</p> <p>! Cuts, scrapes, possible stab wounds during use of knives</p>	<p>During use of knives</p> <ul style="list-style-type: none"> - Staff are to strictly supervise children using knives. - Educator will demonstrate to children on how to use knife correctly and safely. - Educator to determine which child/ren are safe and responsible enough to use a sharp knife. - Younger children to be provided with the plastic knives for a cooking activity that involves cutting. <p>During use of equipment like Toaster, Blender, Food Processor, Microwave, Peeler, Grater, open flame etc.</p> <ul style="list-style-type: none"> - Children are to be supervised whilst using the equipment and are to be shown the correct way to use it. 	<p>- All educators</p>	

<p># scalding causing blisters</p>	<ul style="list-style-type: none"> - Children should be encouraged to use the equipment one at a time. - Educator to ensure blender / food processor has safety lock secured. - Staff are to strictly supervise activity and go over safety rules with children before starting. - If any children are not listening or not cooperating with staff, they will be asked to leave the activity. <p>Control Measures</p> <p>During use of cooktop for stirring, flipping etc</p> <ul style="list-style-type: none"> - All other children to be reminded not to stand near the area where cooktop/electric fry pan are located except for the child using the cooktop/electric fry pan. - When using cooktop/electric fry pan for stirring or flipping only 1 child to assist at a time. - All children cooking must stay behind the kitchen bench unless Educator asks child to come into kitchen area. - Educator to be present all the time to supervise the children while using the cooktop/electric fry pan. - Only children who can reach the dish/electric fry pan to stir/flip at a safe height only are allowed. (No standing on footstools/chairs to reach) 		<ul style="list-style-type: none"> - Immediately / as soon as possible
<p>Completed by: Stefanie Kairuz</p> <p>Signature:</p> <p>Date: 03/06/24</p>	<p>Approved By: Lisa Muras</p> <p>Signature:</p> <p>Date: 3/6/24</p>		