

In centre Risk Assessment

Date of Incursion: Monday 10th April 2017

Address: At Girraween Centre, 216 Targo Road Girraween

Proposed activities: Children will be able to have a hands on experience with marine creatures and explore 4 touch pools, as well as observe crabs, reef lobster, octopus, fire worm, clown fish, sea horse, and coral. As well as craft activities.

Proposed Area: Asphalt area and/or grass area behind MPR

Number of Children attending: max number enrolled (Licensed for 130 children) educators

Number of Educators: minimum 2 educators/Max 9

Educator to child Ratio, including whether this activity warrants a higher ratio: 1 educator: 15 children

Checklist: -

- First aid Kit
- Signs and notices

Activity/Hazard	Risk (use matrix)	Risk Control	Who	When
Setting up of the area	moderate	<ul style="list-style-type: none"> ✓ Educators to keep children away from the area while the company is setting up the touch pools and tanks. ✓ Staff must use correct manual handling skills when lift or moving to set up area. 	Educators Educators	On Incursion
Bites from Marianne animals	moderate	<ul style="list-style-type: none"> ✓ Educators must ensure that children follow all rules outlined by the Rock pool adventures staff ✓ Educators to ensure that children do not put their hands into the visual tank (the tank which holds the animals the children are not permitted to touch). 	Educators Educators	On Incursion On Incursion
Falling into touch pools/water tanks - Drowning	low	<ul style="list-style-type: none"> ✓ Educators are to ensure that children follow rules and instructions outlined by the rock pool adventures staff. ✓ Children are not to lean to far into the rock pool tanks 	Educators Educators	On Incursion On Incursion
Craft Activity - Sand & Fossils	low	<ul style="list-style-type: none"> ✓ Children are not to throw sand or fossils at others and will need to follow instructions of staff from the Rock Pool Adventures. ✓ Educators to assist children with craft activity if they look like they are struggling or request assistance with the activity. 	Educators Educators	On Incursion On Incursion
Weather - Heat - Wet Weather	Moderate	<ul style="list-style-type: none"> ✓ Children to wear appropriate sun protection throughout the day. ✓ In wet weather this activity will go ahead in the MPR or under the covered area near the stage 	Educators Educators	On Incursion On Incursion

Plan Prepared By: Rachael Bajo

Position: Vacation Care Coordinator/Assistant Manager

Date: 01st March 2017