



Nerf Gun : Risk Assessment

Toongabbie West Activity Centre

Risk Rating Key

Very High

High Risk

Medium Risk

Low Risk

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Nerf Gun battle/activities	Lack of supervision Child protection issues Shared Space	Low	- Walkie talkies will be used for communication between Educators if a child is moving from one area to another. Educators will confirm with each other when they have sighted the child in their area. - Educators will minimise interactions/engagement of the community and the children, should they be using the school - If educators feel uncomfortable with the community using the shared space, they will remove children and tell the RP immediately. - The RP will then decide if a lockdown is necessary, or if the activity can be moved or done at a later time. - The minimum ratio will be kept at all times to ensure children are adequately supervised - Educators will use the PAT approach to ensure best supervision possible	Educators Educators Educators Responsible person Responsible person Educators	During activity If required If required If required At all times At all times
	Children not understanding/following rules	Medium	- Children will be reminded how to use their nerf gun safely	Educators/children	Prior to activity and as needed

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
			- A safety discussion will be had prior to the activity where we will talk about appropriate behaviour, following instructions and the consequences if unsafe behaviour occurs, i.e. missing out on some of the activities - All children to be briefed not to insert foam darts in their mouth.	Educators	Prior to activity and as needed
				Educators	Prior to activity and as needed
	Area not suitable for nerf fight	Medium	- Educator to complete Safety Checklist of area before activity starts, ensuring foreign objects and/or hazards are removed. - Ensure physical boundaries outlines for space children can use - Ensure space allocated is large enough for amount of children playing - Educators to ensure the playing area is checked for foam darts on completion of the activity.	Educators	Prior to activity
				Educators	Prior to activity
				Educators	Prior to activity
				Educators	Prior to activity
				Educators	Prior to activity
				Educators	After activity
	Children not watching where they're going	Medium	- Children will be reminded that when running, they need to look out for other children – looking ahead of themselves. - Children are to be aware of their surroundings - A maximum number of children will be based upon the size of the area - Educators to be rostered on that have First Aid Training. - First Aid Kit to be close to activity.	Educators/children	During activity
				Children	At all times
				Educators	During activity
				Management	When rostering
				Educators	Prior and during activity
	Absconding children	Low	- A safety discussion will be had prior to the incursion where we will talk about appropriate behaviour, following instructions and the	Educators	Prior to activity and as needed

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
			consequences if unsafe behaviour occurs, i.e. missing out on some of the activities - An educator will float between the environment to assist children and to monitor areas that are not in use for the activities - A head count will be completed prior to the activity, during and after	Educators Educators/Responsible person	During activity Prior, during and after activity
	Children going to bathrooms	Medium	- Children must inform Educators when they are going to bathroom. - Children must inform Educators when they come back from the bathrooms. - Walkie talkies and/or phones will be used for communication between Educators if a child is moving from one area to another. Educators will confirm with each other when they have sighted the child in their area.	Children Children Educators	As required As required As required
	Strong winds, wet conditions and sun	Medium	- Educators will assess and determine if weather is appropriate for activity - Educators to assess the surface conditions to determine whether it is safe for children and staff to walk or run without risk of slipping - As per sun safety policy, children will be required to wear sunscreen and a hat if UV is 3+. - Educators will remain vigilant for signs of heat stress and dehydration in both participants and themselves. - Rest breaks and access to water will be provided to all children and staff. - Appropriate clothing must always be worn (i.e. no thongs, sandals or singlets)	Educators Educators Educators Educators Educators/children Educators/children	Prior and during activity Prior and during activity Prior and during activity During activity As needed At all times

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
	Glasses and ear implants	High	- When possible, children will be encouraged to not wear glasses or ear implants to prevent them from being broken. - Children will be reminded they must not shoot at other children's faces, nor any closer than 1m - Permission will be received from parents prior to any child engaging in the activity.	Educators/children Educators/children Educators/guardians	If required At all times Prior to activity
Completed by: Alanah Rye			Approved By:		
Signature:			Date: 11/11/25		
			Signature:		
			Date:		

Risk Assessment Communication Record -

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