



Water Play : Risk Assessment

Service Name - Toontgabbie West Activity Centre

Risk Rating Key

Very High

High Risk

Medium Risk

Low Risk

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
Water play	Area not suitable for water play	Medium	- Educator to complete Safety Checklist of area before activity starts, ensuring foreign objects and/or hazards are removed. - Ensure physical boundaries outlines for space children can use - Ensure space allocated is large enough for number of children playing	Educators	Prior to activity
	Lack of supervision	Low	- Walkie talkies will be used for communication between Educators if a child is moving from one area to another. Educators will confirm with each other when they have sighted the child in their area. - Educators will minimise interactions/engagement of the community and the children, should they be using the school	Educators	Prior to activity
	Child protection issues				
	Shared Space			Educators	During activity
				Educators	If required

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
			- If educators feel uncomfortable with the community using the shared space, they will remove children and tell the RP immediately. - The RP will then decide if a lockdown is necessary, or if the activity can be moved or done at a later time. - The minimum ratio will be kept at all times to ensure children are adequately supervised - Educators will use the PAT approach to ensure best supervision possible	Educators	If required
				Responsible person	If required
				Responsible person Educators	At all times At all times
	Children not understanding/following rules - Water squirters - Sponges - Water balloons	Medium	- Children will be reminded how to play safely - A safety discussion will be had prior to the activity where we will talk about appropriate behaviour, following instructions and the consequences if unsafe behaviour occurs, i.e. missing out on some of the activities - All children to be briefed not to shoot others above the shoulders - All children reminded if a child says to stop you must respect them	Educators/children Educators Educators/children Educators/children	Prior to activity and as needed Prior to activity and as needed Prior to activity and as needed Prior to activity and as needed
	Absconding children	Low	- A safety discussion will be had prior to the incursion where we will talk about appropriate behaviour, following instructions and the consequences if unsafe behaviour occurs, i.e. missing out on some of the activities	Educators Educators	Prior to activity and as needed

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			- An educator will float between the environment to assist children and to monitor areas that are not in use for the activities - A head count will be completed prior to the activity, during and after	Educators/responsible person	During activity prior, during and after activity
	Children going to bathrooms	Medium	- Children must inform Educators when they are going to bathroom. - Children must inform Educators when they come back from the bathrooms. - Walkie talkies and/or phones will be used for communication between Educators if a child is moving from one area to another. Educators will confirm with each other when they have sighted the child in their area.	Children Children Educators	As required As required As required
	Strong winds, wet conditions and sun	Medium	- Educators will assess and determine if weather is appropriate for activity - Educators to assess the surface conditions to determine whether it is safe for children and staff to walk or run without risk of slipping - As per sun safety policy, children will be required to wear sunscreen and a hat if UV is 3+. - Educators will remain vigilant for signs of heat stress and dehydration in both participants and themselves. - Rest breaks and access to water will be provided to all children and staff.	Educators Educators Educators Educators Educators/children	Prior and during activity Prior and during activity Prior and during activity During activity As needed

Activity	Hazard	Risk Assessment (use Matrix)	Control Measure	Who	When
			- Appropriate clothing must always be worn (i.e. no thongs, sandals or singlets) - If children begin to get cold and shiver, they will be offered towels, told to get changed and removed from the activity	Educators/children	As needed
	Glasses and ear implants	High	- When possible, children will be encouraged to not wear glasses or ear implants to prevent them from being broken. - Children will be reminded they must not shoot or throw balloons at other children's faces, nor any closer than 1m - Children will be reminded to respect if another child tells them to stop - Permission will be received from parents prior to any child engaging in the activity.	Educators Educators/children Educators/children Educators/guardians	If required At all times Prior and during activity Prior to activity
Completed by: Alanah Rye			Approved By: Liz Sakeson		
Signature:			Signature:		
Date: 11/11/25			Date: 13/11/25		

Risk Assessment Communication Record -

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